Can I make copies of the materials I download from your site?

Terms and Conditions of Use for CapturePlanning.com

Use of Material and Copyright

The information and content ("Materials") contained within the CapturePlanning.com web site ("Service") are protected by copyright and other laws in both the United States and elsewhere. The Materials include both content owned or controlled by CapturePlanning.com as well as content owned or controlled by third parties and licensed to CapturePlanning.com.

Copyrights. You may download, reformat and print a limited amount of CapturePlanning.com content for your personal use. You may also include excerpts or limited portions of CapturePlanning.com information in printed memos, reports and presentations. We encourage you to make use of the Materials without stealing them. Under no circumstances may you resell any materials on our website or include the materials in any other product for resale without prior written authorization. We only ask that any time you use Materials obtained from CapturePlanning.com that you attribute this information to us with the following attribution: "Incorporates content obtained from CapturePlanning.com. Copyright 2008. All rights reserved."

The trademarks, logos and service marks ("Marks") displayed on this Site are the property of CapturePlanning.com or third parties. You are not permitted to use the Marks without the prior written consent of CapturePlanning.com or such third party that owns the Mark. "CapturePlanning.com" is a registered trademark of CapturePlanning.com, Inc.

Any other reproduction of CapturePlanning.com content requires permission from us, and some forms of reproduction may require you to pay a licensing fee. Please note: If the contents you request are the property of a third-party, we may not be able to grant permission.

If you would like information about obtaining CapturePlanning.com's permission to use any of the Material on your Web site, please send an e-mail to support@CapturePlanning.com

Accuracy of Information. Much of the content of the service-including the contents of specific postings-is provided by others and is the responsibility of the person supplying that content. You must use caution and common sense and exercise proper judgment before using or relying on the materials. You acknowledge that any reliance on the materials will be at your own risk and agree to bring to the attention of CapturePlanning.com any material that is not accurate, misleading, or otherwise flawed.

No Endorsement. Although CapturePlanning.com desires to provide accurate information, CapturePlanning.com may have little or no means to verify information supplied by others. Some of the Materials are subjective in nature and may be subject to the bias or opinions of the authors. CapturePlanning.com does not endorse, support, represent or guarantee the

truthfulness, accuracy, or reliability of any of the Materials or endorse any opinions expressed in this Site.

Monitoring and Posting. Parts of the Service enable real-time commenting and posting by Customers, and are interactive in nature. While CapturePlanning.com has no obligation to monitor the Material posted by Customers, CapturePlanning.com reserves the right at all times to edit, refuse to post, or to remove any information or materials, in whole or in part, for any reason whatsoever, in CapturePlanning.com's sole discretion. CapturePlanning.com will have no liability or responsibility for performance or non-performance of such activities.

Privacy. You acknowledge that all comment and discussion postings are public and not private communications, and that therefore others may read your communications. CapturePlanning.com reserves the right to disclose any information as necessary to satisfy any applicable law, regulation, legal process or governmental request.

Permitted Uses. You agree that you are responsible for your own communications and for any consequences thereof. You agree to use CapturePlanning.com only to send and receive messages and material that are legal, proper and related to the particular forum. By way of example, and not as a limitation, you agree that when using CapturePlanning.com you will not: Defame, abuse, harass, stalk, threaten or otherwise violate the legal rights (such as rights of privacy and publicity) of others. Publish, post, upload, distribute or disseminate or offer to do the same (hereinafter "Post") any inappropriate, defamatory, infringing, obscene, or unlawful material or information. Post any material that infringes any patent, trademark, copyright, trade secret or other proprietary right of any party (the "Rights"), unless you are the owner of the Rights or have the permission of the owner to post or transmit such material. Post any files that contain viruses, corrupted files, or any other similar software or programs that may damage the operation of another's computer. Impersonate another person or entity, or falsify or delete any author attributions, legal or other proper notices or proprietary designations or labels of the origin or source of software or other material contained in a file that is posted.

License Grant. By posting communications on or through the Service, you automatically grant CapturePlanning.com a royalty-free, perpetual, irrevocable, non-exclusive license to use, reproduce, modify, publish, edit, translate, distribute, perform, and display the communication alone or as part of other works in any form, media, or technology whether now known or hereafter developed, and to sublicense such rights through multiple tiers of sublicensees.

Notice and Procedure for Making Claims of Copyright Infringement

CapturePlanning.com takes copyright enforcement seriously. If you find material that you believe may not be authorized for publication on CapturePlanning.com, please bring it to our immediate attention. In addition, here is how to notify CapturePlanning.com that YOUR copyrighted material may have been infringed.

Pursuant to Title 17, United States Code, Section 512(c)(2), written notification ("Notification") of claimed copyright infringement must be submitted to the following Designated Agent:

Service Provider(s): CapturePlanning.com, Inc.
Name of Agent Designated to Receive Notification of Claimed Infringement: Carl W. Dickson, President, CapturePlanning.com, Inc.
Full Address of Designated Agent to Which Notification Should be Sent:4007 Ingersol Drive, Silver Spring, MD 20902
Telephone Number of Designated Agent: 703-898-4932

Email Address of Designated Agent: carl.dickson@CapturePlanning.com

To be effective, the Notification must include the following:

- A physical or electronic signature of a person authorized to act on behalf of the owner of an exclusive right that is allegedly infringed;
- Identification of the copyrighted work claimed to have been infringed, or if multiple copyrighted works at a single online site are covered by a single notification, a representative list of such works at that site;
- Identification of the material that is claimed to be infringing or to be the subject of infringing activity and that is to be removed or access to which is to be disabled, and information reasonably sufficient to permit the service provider to locate the material;
- Information reasonably sufficient to permit the service provider to contact the complaining party, such as an address, telephone number, and if available, an electronic mail address at which the complaining party may be contacted;
- A statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law; and
- A statement that the information in the notification is accurate, and under penalty of perjury, that the complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

By Carl Dickson, Editor/Publisher, CapturePlanning.com

This document is from the CapturePlanning.com web-site. Visit our site at http://www.captureplanning.com to learn more about business development and proposal writing. Copyright © 2013 CapturePlanning.com. All rights reserved.